

Spirit of Faith Bible Institute (SOFBI)  
On-line Distance Learning Program (DLP)  
(DLP) Exception Request Form

**Enrollment Policy**

Enrollment in Spirit of Faith Bible Institute's (SOFBI) On-line Distance Learning Program (DLP), is open to all *Non-Partners* of Spirit of Faith Christian Center, who live a distance of 50 miles or more from SOFBI's Campus, located in Faith Plaza - 2255 Oxon Run Drive – Temple Hills, Maryland (Spirit of Faith Christian Center - North)

Partners of Spirit of Faith Christian Center (SOFCC) interested in enrolling in Spirit of Faith Bible Institute (SOFBI's) On-line Distance Learning Program, (DLP) are eligible to request an *Exception* to the Policy, by completing the **(DLP) Exception Request Form**. The form may be filled in on-line, printed and mailed to:

Director, Distance Learning Program  
Spirit of Faith Bible Institute  
2255 Oxon Run Drive  
Temple Hills, MD 20748

Or emailed to: [distance.learning@sofbi.org](mailto:distance.learning@sofbi.org)

*SOFBI Distance Learning Exception Requests must be received*, no later than August 17, 2010, and will be reviewed on a case-by-case basis. Exceptions are not guaranteed to be granted. If an *Exception* is made, acceptance into the Distance Learning Program (DLP) is contingent upon the successful completion of Spirit of Faith Bible Institute's (SOFBI's) Admissions Requirements.

I am applying for an *Exception* for one of the following reasons (select only one category below and provide a detailed explanation on the **(DLP) Exception Request Form**).

- \_\_\_\_\_ I am a Partner of Spirit of Faith Christian Center (SOFCC), and live 50 miles or more from SOFCC – North (Complete the on-line (DLP) Exception Request Form, describing in detail, your reason(s) for wanting to enroll in Spirit of Faith Bible Institute's Online Distance Learning Program (DLP).
  
- \_\_\_\_\_ I am a Partner of Spirit of Faith Christian Center (SOFCC), and live 50 miles or less from SOFCC – North. However, at this time, due to extenuating circumstances, I am unable to physically attend the On-campus Classes offered by SOFBI. (Complete the on-line (DLP) Exception Request Form, describing in detail, the extenuating circumstances, and your reason(s) for wanting to enroll in Spirit of Faith Bible Institute's Online Distance Learning Program (DLP).

Spirit of Faith Bible Institute (SOFBI)  
On-line Distance Learning Program (DLP)  
**(DLP) Exception Request Form**

(Please Type or Print Legibly)

Name: \_\_\_\_\_ Best Contact Number: \_\_\_\_\_  
(Please Print) ( )

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Spirit of Faith Bible Institute's Distance Learning Program (DLP) – Office Use Only**

Exception Granted \_\_\_\_\_ Date \_\_\_\_\_

Exception Request Denied \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_